



JOB DESCRIPTION

Job Title: Tool and Die Maker

G3 Plant: Mosinee

Department: 720

Job Code:

FLSA Status: Non-exempt

Reports To: Department Lead

Principle Duties and Areas of Responsibility:

- Requires skill and knowledge of tooling practices and applications
- Plan, lay out, and perform all bench and machine operations to construct, alter and repair tools, dies, fixtures, molds and gauges.
- Use a wide variety of precision instruments for exacting measurements.
- Will perform machine set-ups and operations involving the adaptation of tooling and machines.
- Must be organized and need little supervision

Skills and Abilities:

- Must have own tools needed for Tool and Die making.
- Knowledge and ability to operate various Tool Room Machinery; CNC Mills, Lathes, Manual Mills, Surface Grinders, etc.
- Accurate use of micrometer, caliper, height gauge and calculator
- Advanced ability to read and understand design blueprints and geometric tolerancing.
- Previous Machine Shop experience developing wire components.
- Responsible and self-motivated.
- Above average mathematical skills.

Direct Reports: None



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Physical Requirements:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Use these codes to complete this section: "F" for frequently; "O" for occasionally; "N" for not at all.

Physical Activity

On the job the employee must:

- (F) Bend (N) Sit
 (F) Squat (F) Stand
 (N) Crawl (F) Walk
 (O) Climb (F) Push/Pull
 (F) Kneel
 (F) Handle objects (manual dexterity)
 (F) Reach above shoulder level
 (F) Use fine finger movements
 (F) Repetitive movement
 () Other _____

Must carry/lift loads of:

- (O) Light (up to 25lbs.)
 (O) Moderate (25-50lbs.)
 (N) Heavy (over 50lbs.)

Physical Ability:

- Vision: Good
 Color Vision: Normal
 Hearing: Normal
 Talking/Speech: Good

Physical Exposure

On the job the employee:

- (F) Is exposed to moderate or excessive (circle) noise
 (F) Is around moving machinery
 (F) Is exposed to marked changes in temperature and/or humidity
 (F) Is exposed to dust, fumes, gases, microwave, Other _____ (circle)
 (N) Drives motorized equipment
 (N) Works in confined quarters
 (N) Unprotected heights
 () Other _____

Acceptable Minimum

- Poor Blind
 Impaired
 Moderate Loss Deaf
 Fair Mute